

# SCHOOL OF THE ARTS

**INTERNATIONAL PROGRAM**



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## East Brunswick School of the Arts Annual International Program Permission Form & Parent/Student Contract For Spain 2023

**Departure location:** Depart from JFK International Airport AIR EUROPA "tentative air schedule" AIR EUROPA schedule may change between now and April 2023. Final schedule will be available with the travel documents, prior to departure.

**Flight information:** Flight UX0092 leaves JFK Saturday, April 8, 2023 at 10:05 PM for Madrid. Arrive in Madrid at 11:20 AM. Your connecting flight UX5039 leaves Madrid at 3:00 PM and arrives in Malaga at 4:15 PM. Immediate transfer by coach to Granada.

**Departure date and time of trip: Friday, April 8, 2023**

**All attending trip:** Everyone meet at 3:00pm in the front parking lot of the East Brunswick Campus to take our bus to JFK. Bus departs promptly at 3:30pm. **(DON'T BE LATE OR THE BUS WILL DEPART WITHOUT YOU!)** As a group we check in at JFK International Airport AIR EUROPA ticket counter

**Return date and time of trip:** Saturday, April 15, 2023. Check out time for our hotel is at 8:00am. Our bus will depart for the airport promptly at 8:30am. Departure to Malaga airport in order to take your plane back to the USA. Flight UX5036 leaves Malaga at 12:35 PM for Madrid and arrives at 1:45 PM. Connecting flight UX0091 leaves Madrid at 3:35 PM and arrives JFK at 5:45 PM.

**Return location:** JFK International Airport, New York, NY. As a group we will take our bus back to East Brunswick Campus. Pick up your child at the front of the MCMS East Brunswick Campus parking lot. Use the WhatsApp app to communicate for free with your child or family member while they are abroad and to coordinate pick-up time upon return to school. Return time will be approximately 9:00PM depending on traffic and/or weather conditions.

**ALL PARTICIPANTS MUST BE AT THE SCHOOL BY 3:00PM ON FRIDAY, APRIL 8, 2023. OUR BUS WILL DEPART THE SCHOOL EXACTLY AT 3:30PM FROM THE FRONT PARKING LOT OF THE MCMS EAST BRUNSWICK CAMPUS. (DON'T BE LATE OR THE BUS WILL LEAVE WITHOUT YOU!) 112 RUES LANE EAST BRUNSWICK, NJ 08816**

**General Expectations and Guidelines**

**1.** Middlesex County Magnet Schools and/or the MCMS East Brunswick campus administration reserves the right to exclude students from participation in this trip due to: poor academic standing, failure to fulfill financial obligations, disciplinary infractions, or habitual school tardiness and attendance. Participation on this field trip will be at the absolute discretion of the MCMS Board of Education and/or the East Brunswick administration who have the ultimate authority to make such determinations regardless of money paid for the trip. No refunds will be given in cases where violations, abuses, or inappropriateness, and/or failure to follow the rules and regulations of Middlesex County Magnet Schools, and/or local, state, or federal laws have occurred. Any such determinations will be considered on a case by case basis and such violations and/or infractions to Middlesex County Magnet Schools policies and procedures and/or MCMS School of the Arts International Program's code of conduct and/or violation of any local or federal law will be grounds for exclusion from the trip.

**2.** The tour leaders and chaperones expect the highest level of cooperation from everyone attending the trip. Students must follow any instructions given by all adults, even if the adult is not an official school chaperone. Students are to conduct themselves at all times with maturity and dignity. Regardless of any foreign country the East Brunswick School of the Arts Annual International Program travels to or may visit, the rules and regulations of Middlesex County Magnet Schools and the laws of The United States of America shall apply at all times. During the trip any student found with or suspected of drug/alcohol possession, use, or distribution or in violation of either Middlesex County Magnet Schools rules and regulations, local law, and/or the laws of the United States of America if not answering to civil authorities will be sent home immediately accompanied by an adult chaperone at the complete and total expense of the parents/guardian of the student in violation. Parents/guardian agree to pay all monetary costs associated in such an event including airfare for both the student and chaperone, all transportation costs, taxes, fees, and any and all additional expenses associated with the immediate return to the United States of America of the student in violation. Upon return, the violating student shall also face appropriate disciplinary action by the MCMS East Brunswick administration.

**3.** The School of the Arts Annual International Program is open to any East Brunswick Campus student, faculty member, faculty affiliate chaperones, administrator, alumni, office staff or current student family members may all participate in the international program. Please keep in mind that there are a limited amount of spaces and MCMS East Brunswick administration must approve any student who signs up and/or places a deposit. If a student is unable to go due to MCMS East Brunswick administrative denial or lack of space any monies paid (deposit) will be refunded by Celestial Voyagers Inc.

**4.** No student at any time may break away or be alone during the trip. Students must remain in established cluster groups of no less than three persons at all times during the duration of the trip. Student participants may be given free time to shop or sightsee but must always remain in their designated groups of three persons or more at all times and in the designated areas outlined by tour leaders or chaperones. No student may leave, venture away, or deviate from the established itinerary without direct tour leader

permission. Chaperones' orders concerning meeting times are to be followed strictly and no student is permitted out of their hotel rooms after final nightly room checks.

**5. The cost of the field trip will be \$2,995.00 per person** to be paid in four installments. This includes round trip airfare, hotels, breakfast and dinner daily, personal guides, admission to all events/attractions/museums, and airport transportation. Daily lunch, tour guide tips, single room supplement, cancel anytime insurance, passport & visa fees. Personal expenses, and spending money are not included and are the responsibility of each participant. **Please make your initial deposit payment online to Celestial Voyagers Inc. NO PAYMENTS ARE ACCEPTED BY MCMS!** All remaining subsequent payment installments to be paid by phone via credit/debit card or a mailed check or money order payable to **Celestial Voyagers Inc.** Please indicate (MCMS Spain Payment #) in the memo portion of the check. **NO CASH WILL BE ACCEPTED! ONLY THE FIRST PAYMENT OF \$500 IS TO BE MADE ONLINE AT WWW.CELESTIALVOYAGERS.COM. ALL OTHER PAYMENTS ARE TO BE MADE TO CELESTIAL VOYAGERS BY MAIL OR BY PHONE. MCMS WILL NOT ACCEPT ANY PAYMENTS! PLEASE DO NOT MAKE OR SEND ANY PAYMENTS TO MCVTS!** The East Brunswick School of the Arts Annual International Program and the School of the Arts PTO will conduct fundraising efforts and/or make attempts to obtain sponsorship to offset the cost of the trip as much as possible for student participants only. It is a requirement that all students participating in the East Brunswick School of the Arts Annual International Program must also participate in any fundraising efforts for their excursion, attend all established meetings, meet reasonable physical requirements, have and maintain a 3.0 GPA all year, and write a 500-word essay on why they wish to attend the international trip to Spain, and provide a copy of their passport to both Celestial Voyagers and Mr. Tiedemann. **(ALL PAPERWORK/EMAIL OOF SUCH GOES TO MR. TIEDEMANN IN S-117)**

**6.** All permission forms, parent/student contracts, medical forms will be due as soon as possible or no later than October 31, 2022. This trip will be booked on the School of the Arts International Program's point system pending approval of the Middlesex County Magnet Schools and/or the MCMS East Brunswick campus administration. **We have a limited amount of spots available.** No student will be permitted to attend without all necessary parental permission forms, medical information, 500-word essay, monthly meeting attendance, passport copies, and parent/student contracts signed as well as all fees paid on the required due dates. The Celestial Voyagers payment schedule is as follows:

**September 20, 2022: Information meeting 6:00pm in the cafeteria** - School of the Arts Annual International Program. Students, parents, faculty, administration, welcome  
**1<sup>st</sup> deposit Payment October 31, 2022:** (THIS IS THE ONLY PAYMENT ONLINE)  
(all permission forms, contracts, medical paperwork signed and are also due on this date)  
**November 28, 2022: 2<sup>nd</sup> payment due,** to Celestial Voyagers via mail or by phone  
**January 30, 2023: 3<sup>rd</sup> payment due,** to Celestial Voyagers via mail or by phone  
**February 27, 2023: 4<sup>th</sup> payment due,** to Celestial Voyagers via mail or by phone  
**Friday, April 7, 2023 (the night before departure) Mandatory meeting 6:30pm in the East Brunswick Campus cafeteria** – Mandatory meeting for all persons who are attending the 2023 Spain International Trip students, adults, alumni, faculty,

administration and office staff. We will go over any last minute items and ensure that everyone attending the next day is ready and prepared.

**7. Celestial Voyagers Inc. Refund Policy:** Once someone registers and makes their initial deposit(s) and/or subsequent additional payments, there will be absolutely no refunds given. (with only two exceptions):

1. A serious illness or injury. Any serious illness or injury must be verified by a licensed physicians note stating that the individual(s) cannot travel due to the nature of the illness or injury. Any anxiety or mental illness issues must also be verified by a mental health professional and disclosed to the MCMS tour leaders in writing no later than 15 days after the initial deposit is made in addition to being disclosed on the Spain 2023 medical portion of this permission form and also the separate medical form. Failure to do so will not be cause for any refund.
2. A death in the immediate family only! (Parent, sibling, or grandparent) shall be the only family members which constitute "immediate family"! Extended family and/or friends do not apply! This situation must also be verified by written documentation from a qualified professional such as: (death certificate from a doctor and/or official letter from a funeral director) no later than 15 days after the date of death. Failure to do so will not be cause for any refund.

**8.** All students attending must write a 500-word essay (**Why I want to go to Andalucía, Spain**) which will be due to the **MCMS International Program's Google Classroom Page** by Thursday, October 31, 2022. All student essays must be uploaded to the designated post for our **SPAIN 2023 GOOGLE CLASSROOM PAGE** <https://classroom.google.com/c/NDUyNzkxNTU5NDcz/> Classroom Code is **hiont6u**

**9.** All students going to Spain 2023 must attend the monthly Andalucía, Spain meetings in Mr. Tiedemann's classroom with Ms. Mack S-117 during their designated lunch period. Any student who misses three meetings or more will be automatically dropped and excluded from attending the trip with no refunds given. Dates for the monthly Spain meetings will be posted on Mr. Tiedemann's Multimedia shop website under the menu tab **ANDALUCIA, SPAIN 2023**.

**<https://multimediaartdigitdesign.weebly.com/spain-andalusia-2023.html>**

**10.** Parents/Guardians: If you would like to speak with the East Brunswick School of the Arts Annual International Program trip leaders or require any further information, please contact: **Mr. Joseph Tiedemann** [tiedemannj@mcmsnj.net](mailto:tiedemannj@mcmsnj.net) or **Ms. Cleo Mack** [mackc@mcmsnj.net](mailto:mackc@mcmsnj.net) at Middlesex County Vocation & Technical Schools-East Brunswick Campus phone # (732) 254-8700

I give permission for \_\_\_\_\_ to participate in the East Brunswick School of the Arts Annual International Program to Spain 2023. I recognize the extent of the reasonable and prudent responsibilities as well as those of my son/daughter in abiding by set school regulations and policy. We (parent/guardian & student) have read, understood, and abide by the guidelines and expectations listed in this

permission form/contract and on all the other forms which pertain to this trip. We (parent/guardian & student) have informed the tour leaders and school officials of any and all medical, dietary, and/or medication needs and they are authorized to dispense approved medicines according to the parent/guardian's and/or physician's instructions. In the event of an emergency, all doctors require parental consent before administering treatment. In the event that I cannot be reached in an emergency, I hereby give my consent to have \_\_\_\_\_ treated by a physician and/or hospital. I certify that \_\_\_\_\_

\_\_\_\_\_ is in good physical condition, or that I have listed any and all specific medical conditions on the medical section on this permission form. As the parents/guardian signing this form I consent to and agree with all of the information outlined above and within it and all other accompanying forms. I understand that I shall be fully responsible for any and all expenses which may be incurred in cases of violation of terms and or this contract. I also understand and agree this is a legal and binding contract and will provide all the necessary and truthful information requested by Middlesex County Magnet Schools, the East Brunswick School of the Arts Annual International Program leaders and chaperones, and Celestial Voyagers Inc. I understand that although the students will be supervised by program leaders and chaperones, I do assume the risks in my student's participation in the event. I acknowledge that I will not seek to have the School District, its tour leaders, chaperones, or any participant held liable in the event that any accident, injury, loss of property or any other circumstances or incidents which may occur during or as a result of my son's/daughter's participation in the field trip. This release of liability includes accident, injury, loss, or damages to the student, as well as, to other individuals or property which may result from the student's participation in the event. I hereby release and agree to hold harmless the School District, its officials, agents and employees, from any claims arising out of my son's/daughter's participation in the event(s). I also read, understand, abide by the cancellation policy set forth by Celestial Voyagers and accept the terms regarding refunds or reimbursement due to cancelations, events, or acts of God beyond our control including but not limited to pandemics, wars, civil unrest, natural disasters, infrastructure and/or technology breakdowns and/or failures, or any other circumstances or events beyond the control of Middlesex County Magnet Schools, the East Brunswick School of the Arts Annual International Program leaders and chaperones, and Celestial Voyagers Inc.

I have read and understand and accept all of the statements in this permission form/parental contract and accept full responsibility as described.

Parent(s)/Guardian \_\_\_\_\_

Student \_\_\_\_\_

**OUR RETURN TIME IS SCHEDULED FOR APRIL 15, 2023 RETURN TO MCMS EAST BRUNSWICK CAMPUS TIME IS SUBJECT TO CHANGE BASED ON FLIGHT DELAYS, TRAFFIC, AND/OR WEATHER CONSITIONS. IT IS THE RESPONSIBILITY OF THE STUDENT AND PARENT/GUARDIAN TO MAKE ARRANGEMENTS TO GET HOME FROM THE EAST BRUNSWICK CAMPUS. ALL**

STUDENTS SHOULD CARRY A CELL PHONE AND KEEP THEIR PARENT/GUARDIAN UPDATED ESPICALLY WHEN WE ARE ARRIVING IN THE UNITED STATES OF AMERICA PRIOR TO LANDING GIVING PARENTS AMPLE TIME TO BE THERE TO PICK UP THEIR CHILDREN.

**PLEASE PRINT ALL CONTACT INFORMATION BELOW LEGIBILY**

Parent's or Guardian's Name Print \_\_\_\_\_

Parent's or Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Name Print \_\_\_\_\_

Student's Signature \_\_\_\_\_

Student's Shop \_\_\_\_\_

Student's Homeroom \_\_\_\_\_

Date \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Email (indicate any upper and lower case letters) \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Emergency Phone \_\_\_\_\_

Did you attend our last trip to Paris, France? \_\_\_\_\_

If not, did you apply and were unable to attend due to space restrictions? \_\_\_\_\_

Please describe all relevant and/or important information that the tour leaders should be aware of such as: medical conditions, medications, or dietary needs. \_\_\_\_\_ -

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List any and all medical issues, dietary needs and/or restrictions, and/or medications here.

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Use and attach a separate piece of paper if necessary.

**PLEASE CHECK THE APPROPRIATE BOX**

- STUDENT     PARENT/GUARDIAN     CHAPERONE     OFFICE STAFF  
 FACULTY     FACULTY FAMILY MEMBER     ALUMNI     OTHER  
 ADMINISTRATOR     MCMS B of E STAFF     MCMS FAMILY MEMBER

**DO NOT REMOVE ANY PORTION OF THIS FORM!**

**PLEASE COMPLETELY FILL OUT AND RETURN THIS FORM IN ITS INTERITY TO MR. TIEDEMANN IN CLASSROOM S-117 ASAP OR BY THE DUE DATE OF OCTOBER 31, 2022. IF YOU WISH TO HAVE A COPY OF THIS FORM YOU MAY MAKE A PHOTOCOPY. WE WILL ALSO UPLOAD A PDF VERSION WHICH WILL BE AVAILABLE ON OUR CLASS WEBSITE AT:**

<https://multimediaartdigitadesign.weebly.com/spain-andalusia-2023.html>

**DO NOT SEND ANY PAYMENTS TO MCMS! PLEASE  
MAKE ALL PAYMENTS DIRECTLY TO  
CELESTIAL VOYAGERS INC.**

**PLEASE STAPLE A COPY OF YOUR PASSPORT'S MAIN PAGE WITH YOUR PHOTOGRAPH AND INFORMATION AND COVID VACCINATION CARD (IF YOU HAVE ONE) TO THIS FORM BEFORE YOU HAND IT IN, A COLOR COPY IS PREFERABLE. THIS IS IN THE EVENT THAT YOUR PASSPORT IS LOST OR STOLEN DURING OUR TRIP AND WE NEED TO NOTIFY THE AMERICAN EMBASSY IN SPAIN. ALSO PLEASE ATTACH ANY OTHER RELEVANT AND/OR REQUIRED PAPERWORK IF NECESSARY. NO ONE WILL BE ABLE TO ATTEND THE TRIP TO SPAIN, UNLESS ALL PAYMENTS HAVE BEEN MADE TO CELESTIAL VOYAGERS INC. AND ALL PAPERWORK HAS BEEN COMPLETED AND HANDED IN TO MR. TIEDEMANN. THANK YOU.**

**THIS COMPLETED FORM AND ALL NECESSARY PAPERWORK IS TO BE HANDED IN TO MR. TIEDEMANN BY OCTOBER 31, 2022.**